

**For admin. purposes only**

**Interviewee name**

.....

**Interviewee job title**

.....

**Schwartz Round role:** Clinical lead  Facilitator  Other

Specify.....

**Organisation**

.....

**Interviewer name**

.....

**Interview date**

.....

**Length of interview (approx.)** .....

**a. Background**

We are speaking to all the organisations which are currently running Schwartz Rounds to get a clearer understanding of how they are working in practice in the UK.

Broadly, the purpose of this interview is to explore the reasons behind why and how they are being implemented, what challenges have been faced and overcome, and what impact they are thought to be having.

## **b. Verifying the data items from data collection form**

Before we really start, we noticed that there were some questions in the data collection form that you completed that we would like to clarify and/or complete.

*[Then go through any questions with suspected inaccurate, incomplete or missing information and complete data collection form]*

## ABOUT YOU

1. When and why did you take up your role of Schwartz Round lead/facilitator?

When.....

Why.....

2. How many clinical leads do you have?

.....

- How is this role shared in practice, within and outside Schwartz Rounds meetings?

.....

3. Has anyone else undertaken this role since your organisation started running Schwartz Rounds? YES  NO

If YES, what are/were their job titles?

.....

## SETTING UP ROUNDS

4. Can you tell us what the main reasons for deciding to run Schwartz Rounds in your organisation were?

.....

5. Who initiated the introduction of Schwartz Rounds into your organisation?

- *[REMINDER: ask for job title as well as name]*

.....

6. Besides yourself, who would you describe as ‘Schwartz Rounds champions’ (i.e. those who have supported or driven the implementation of Rounds) within your organisation?
- *[REMINDER: ask for job title as well as name]*

.....

7. What challenges have you faced in setting up Rounds in your organisation? And how have you addressed them?

Challenges:

.....

.....

How addressed:

.....

.....

## SUSTAINING ROUNDS

You’ve given us some information about how you run Schwartz Rounds in the data collection form you completed for us, the next few questions are to find out a bit more, as well as how this has changed and developed over time.

8. How do you identify topics, cases and panellists for the sessions?

.....

.....

PROMPT: Which have been your most and least successful strategies for doing this?

Least successful:

.....  
.....

Most successful:

.....  
.....

9. How do you promote and publicise rounds within your organisation?

.....

PROMPT: If email, how do you reach staff who don't access email regularly e.g. ward staff, porters?

.....

PROMPT: Which have been your most and least successful strategies for doing this?

Least successful:

.....  
.....

Most successful:

.....  
.....

10. Has how you run Rounds changed or developed over time?

PROMPTS: Have you tried [and what were most/least successful] ....

- holding Rounds at different times of day (morning/lunchtime/evening)?
- different types of food (hot meal/buffet)?
- serving food at different times (before/during/after)?
- different types of venue (on site/off site/rotating between sites)?
- Different types of presenting teams (those who work together as a team vs. those who come together with common topic)

11. What, if any, challenges have you encountered in sustaining rounds in your organisation, and how have you addressed these?

Challenges:

.....  
.....

How addressed:

.....  
.....

12. From your experience, what are your 3 top tips you would give to someone wishing to start Schwartz Rounds in their organisation?

- 1.
- 2.
- 3.

## ROUNDS EVALUATION

13. Are you evaluating Rounds in your organisation in any way? YES  NO

If YES, how?

Using PoCF data in specific ways

Collating evaluation forms

Working with others to evaluate

Other

.....

14. What would you like to know about how Rounds are running in your organisation?

.....

## ROUNDS IMPACT

15. What impact, if any, do you think Schwartz Rounds have had in your organisation, both positive or negative?

- On you personally? – how and in what ways? Can you give us an example?

.....

- On colleagues? – how and in what ways? Can you give us an example? prompt with specific groups – Doctors; nurses; AHPs; administrative staff

.....

- On your organisation? – how and in what ways? Can you give us an example?

.....

- On staff wellbeing at work / work experience?

.....

16. What impact, if any, do you think Schwartz Rounds have had on your own and other participants' delivery of patient care, both positive or negative?

PROMPT: e.g. *Empathy for patients and clients; understanding more of patient pathway; how patients are spoken to ; how complaints are dealt with etc etc.*

.....

.....

Can you give any examples?

.....

17. What has been your most successful Round? (details and why?)

.....

PROMPT: In what way do you think this was the most successful i.e. by what criteria do you judge it to be your most successful Round?

.....

18. What has been your least successful Round? (details and why?)

.....

PROMPT: In what way do you think this was the least successful i.e. by what criteria do you judge it to be your least successful Round?

.....

19. What thoughts have you had on how the Rounds 'work'? ] i.e. how they have an impact] Or why they don't?

.....

PROMPTS [*refer to if interviewee needs further guidance*]:

Opportunity to share story/experience

Increasing reflection skills

Teaching coping skills

Increasing compassion and empathy for colleagues and patients (through exposure)

Increasing self-compassion (through role modelling)

Providing permission to express emotions

Peer/group support

20. [*If interviewee hasn't been able to answer questions*] Is there anyone else we should speak to?



Name:

.....

Job Title:

.....

Contact Details:

.....

Reason:

.....

21. In phase two of this study, we are going to select 10 organisations to study in more depth, using a staff survey and ethnographic fieldwork (Interviews; observation of Rounds). In principle, would you be willing to be a case study site for this phase of the study? (NB: remind them that this does not commit them at this stage and we would return to them to seek consent later)

YES  NO  Don't know  would need to discuss with colleagues

Thank you for taking the time to be interviewed, it is much appreciated.

*[Tell them what will happen next etc.]*